



Picnic Pavilion Rental Application

Cantigny Park Pavilion Rental
1S151 Winfield Road
Wheaton, IL 60189

Date	
Name:	Organization Name
Daytime Phone:	E-mail address:
Address:	City, State, Zip:
Date Requested:	Time (s) Requested <small>(Set up and clean up time must be included in the hours as listed)</small>
Type of Use:	Number of Participants:

Please check any of the following items you will have at your event:

- | | | |
|--|--|---|
| <input type="checkbox"/> Tent(s) _____ | <input type="checkbox"/> Signs/Banners | <input type="checkbox"/> Volleyball Net |
| <input type="checkbox"/> Clowns/Entertainment | <input type="checkbox"/> Music Band/DJ | |
| <input type="checkbox"/> Carnival Rides/MoonWalk | <input type="checkbox"/> Other _____ | |

Pavilion Hours and Fees:

Hours: 7am – sunset. May – October Saturday, Sunday and Holidays
 Full Day Rental: (minimum of 6 hours) Half Day Rental: (minimum of 3 hours)
Monday – Fridays are available upon request

Total Hours: _____	x \$70/hour	\$ _____
	\$50/hour (non-profit)	\$ _____
	<small>(Please provide 501c-3 documentation)</small>	
	Alcohol Permit - \$25.00	\$ _____
	Total Rental	\$ _____

A Security Deposit of \$100 is required at the time of booking.

<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express	Credit Card #
Exp Date: _____	CVV Security Code
Card Holder Name (print)	
Signature: _____	
Amount \$ _____	Date: _____

Make check/money order payable to: Cantigny • 1s151 Winfield Road, Wheaton, IL • 60187 • Phone: 630-260-8162
Fax: 630-668-5332.

I have read and understand the Cantigny Park Pavilion Rental Guidelines and agree that our group/organization will follow them. I will inform and explain the guidelines to all the guests and participants. All organizations and individuals renting the Cantigny Park Pavilion shall hold Cantigny Park and the McCormick Foundation harmless for any action or suit by any person or persons injured or occasioned by use of the park, or by any other person or organization.

Renter's Signature: _____ Date: _____